CLASS Tutoring Proposal Overview  
(Community Led Assistance for Student Success)

**Purpose:**
- To enlist community resources to volunteer to assist students in Elementary and Middle schools in Nevada County by providing one-on-one tutoring at no cost to the students, parents or schools.
- To provide intervention in the form of tutoring and mentoring in order to address poor or declining student performance before it reaches a point where recovery would be extremely difficult or pose a significant challenge.
- To provide alternative approaches to conveying concepts for students whose predominant learning styles are not being adequately addressed in the classroom.
- To provide a means for advanced students to receive supplemental assistance in order to pursue augmented curricula (math/science/programming).

**Details:**
1) Tutors will provide one-on-one tutoring for 5th through 8th grade students.
2) Initial subjects include Math and English Language Arts (ELA).
3) The tutoring location is a dedicated, quiet room at the Gilmore campus.
4) The school will provide materials (e.g., paper and copies of textbooks for the tutors to use) and access to computers/iPads or other technology used in the classroom. If the curriculum is online, a common/dummy account will be provided in order for tutors to preview the material and content.
5) Teachers will provide tutors with advanced notification of the content to be covered, enabling tutors to be better prepared.
6) Tutoring sessions will occur for roughly one hour before school (7:00-8:45) or after school (3:30-6:30), based on a mutually agreeable time for the student and the tutor.
7) Tutoring will consist of 1-3 sessions per week. This will depend on the availability of tutors and the students, as well as on the amount of tutoring needed by each student.
   - **Note:** Tutoring absolutely CANNOT be done outside of the school premises. Contact between students and tutors is restricted to the on-site tutoring sessions and locations.
8) Parental involvement
   - Parents are required to attend an orientation meeting and make a commitment to the program.
   - Parents will be welcome to attend selected/occasional tutoring sessions. The goal is to provide guidance to the parents about how to best continue the efforts at home.
   - Parents are not expected to be content experts.
9) The tutor pool will be comprised of industry employees, retirees, selected and approved high school students, church group members, etc…
Expectations (students):

1) There is a commitment by all participating students (and their parents) to be at the sessions and not miss without notifying the tutor or program coordinator well in advance. Failure to do so will be grounds for being dropped from the program.
2) Students are expected to be punctual and reliable in their attendance and well behaved.
3) Students are expected to have their work ready and assignments clearly defined when arriving for tutoring. This includes copies of graded/corrected homework and tests. This will make the most of the time available.

Expectations (Tutors):

1) Adult tutors will have a background check and TB test performed on them (at no cost to the tutor). Any violations will disqualify a candidate.
2) Tutors will be qualified to tutor in the subject areas in which they are offering assistance.
3) Tutors are committed to show up at the times agreed to/scheduled and will be prepped in methods for successfully tutoring middle school and elementary school students.

If you are interested in becoming a tutor, would like to promote the program within your place of employment, or would just like to get more information about the CLASS program, please email sesfoundation.tutoring@gmail.com and we will contact you. The kids will thank you!